

# Sawley Parish Council Business Plan 2016/17



# 1 TABLE OF CONTENTS

1	Table of Contents.....	2
2	Introduction.....	4
2.1	What is a Parish Council Business Plan?.....	4
2.2	Why has the Parish Council decided to produce a Business Plan?.....	4
2.3	Community involvement in the Plan.....	4
2.4	Monitoring the Plan.....	4
3	The Parish Council.....	6
3.1	Overview of the Council.....	6
3.2	The Council staff and employees.....	6
3.3	The Council's vision and objectives.....	6
3.4	Financial information.....	7
3.4.1	Income.....	7
3.4.2	Expenditure.....	8
3.4.3	Reserves.....	8
3.4.4	Allowances.....	8
3.5	Parish Council's main arrears of responsibility.....	8
3.6	Other Organisation With Service Delivery Responsibilities.....	8
3.7	Parish Council governance and communications.....	9
3.7.1	Good governance objectives.....	9
3.7.2	Governance activities.....	9
4	Council Activities and our commitments.....	10
4.1	Leisure and Community.....	10
4.1.1	Lakeside Park.....	10
4.1.2	War Memorial.....	10
4.1.3	Remembrance Day.....	10

4.1.4	Christmas Lights.....	11
4.1.5	Christmas Trees.....	11
4.1.6	Floral Displays.....	11
4.1.7	Grants.....	11
4.1.8	Planning.....	12
4.1.9	Working with the Police.....	12
5	Three Year Plan.....	13
5.1	Short-Term Projects (1 Year).....	13
5.1.1	Implement a new Parish Council newsletter.....	13
5.1.2	Establish a presence on social media.....	13
5.1.3	Re-establish our subcommittees and advisory groups.....	13
5.1.4	Review, evaluate and increase our Christmas Lights provision.....	14
5.1.5	Adopt an overall branding strategy for the Parish Council.....	14
5.1.6	Refurbish our two council noticeboards.....	14
5.1.7	Continue to develop Lakeside Park.....	14
5.1.8	Provide improved access to Lakeside Park.....	14
5.1.9	Community Bulb Planting.....	14
5.1.10	Floral Displays.....	14
5.1.11	Village Sign.....	14
5.2	Medium-Term Projects (2 to 3 Years).....	15
5.2.1	Resurfacing of Lakeside Park car park.....	15
5.2.2	Enhance the main gateways into Sawley.....	15
6	Plan Approval.....	16

**Appendix 1 – Councillor Membership of Committees and Working Parties 2016-17**

**Appendix 2 – Map of the Parish**

**Appendix 3 – Consultation**

## 2 INTRODUCTION

### 2.1 What is a Parish Council Business Plan?

This is the first Sawley Parish Council Business Plan, and it sets the Parish Council's vision for the parish, its **purpose, values, objectives** and **key priorities** for the next three years.

The aim of the Business Plan is to give Sawley's parishioners a clear understanding of what the Parish Council does and what it is trying to achieve. It details what the Parish Council intends to focus on over the next three years. The Business Plan is a live document that we will review annually, use to drive the budget process, plan activities for the coming year and enable the Parish Council to monitor its progress against key priorities.

### 2.2 Why has the Parish Council decided to produce a Business Plan?

Having an agreed strategy provides a framework for the Parish Council to work within, enabling it to operate in a more consistent and co-ordinated way, and to be proactive rather than reactive in its decision-making. We have based the Plan on our understanding of our community's needs gathered from our day-to-day involvement with residents and other key organisations within Sawley.

At the same time, the Business Plan will help the local community to have a better understanding of what the Parish Council does and also clarify what it doesn't do; in other words to explain what issues fall under the responsibility of other delivery bodies such as Erewash Borough Council or Derbyshire County Council.

The Business Plan is a statement of intent, however, Sawley Parish Council may have to make decisions contrary to our stated commitments if events such as budget constraints, new legislation or changes in our policies make that necessary. Any changes will, however, be reflected in an updated plan.

It is a live document, which the Parish Council will update regularly, enabling it to track and monitor its progress against the key priorities. Because the Business Plan will be publicly available, Sawley parishioners will also be able to monitor progress.

### 2.3 Community involvement in the Plan

To ensure this Business Plan is consistent with our parishioners' wishes, we will consult on its contents through as many channels as possible including our website, key contacts and organisations within Sawley.

The Business Plan will be viewable on our website and will be subject to a formal 28 days public consultation in January 2016.

During the public consultation period we will be actively requesting feedback on Sawley Parish Council's first Business Plan with a view to modifying it, as appropriate, in light of the feedback we receive.

### 2.4 Monitoring the Plan

Evaluating progress against the list of activities that make up our three-year plan (Section 4) will take place every quarter at Parish Council meetings in January, April, July and October. At each of those

meetings, we will seek to review the progress made, decide where we need to make changes and ascertain if there are any blockages to progress. We will review and update the whole Business Plan annually to keep the document relevant and up-to-date.

The Business Plan will be available on the Parish Council website, with hard copies available to view on request from the parish clerk.

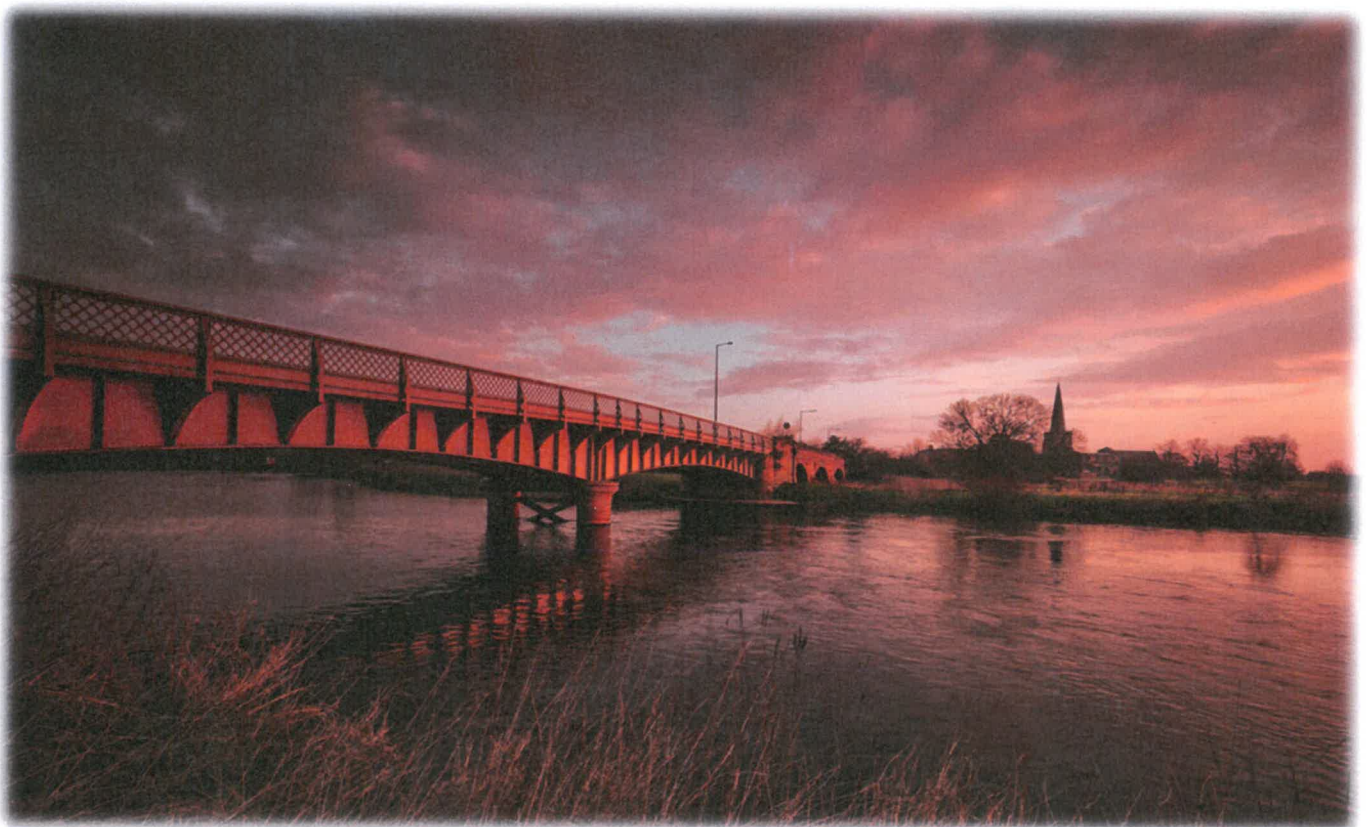
Our Business Plan will continue to be the main way of informing Sawley what its Parish Council are doing to meet the needs of the community. It is a two-way conversation. Please tell us what you think about it. We welcome your comments. If you require any further information that would help you understand our objectives, please let us know.

As already mentioned, it is our intention to review the Business Plan regularly, publish progress through our newsletter and web site, and make any changes considered necessary as a result. Please address any queries to:-

**Justina Nurse, Clerk to the Parish Council**

[clerk@sawleyparishcouncil.org.uk](mailto:clerk@sawleyparishcouncil.org.uk)

**Sawley Parish Council  
170 Doles Lane  
Findern  
Derbyshire  
DE65 6BA**



## 3 THE PARISH COUNCIL

### 3.1 Overview of the Council

There are three tiers of local government, each with different responsibilities.

Sawley Parish Council is the first and local tier, with an important role to play in promoting Sawley, representing its interests and supporting the work of different groups within the community.

Erewash Borough Council (EBC) is the second tier and is responsible for services including housing and environmental services. EBC is also responsible for strategic planning policies for all development, including housing and employment sites.

Finally, Derbyshire County Council's (DCC) responsibilities include highways, relating to both roads and footways (pavements), education, health and social services, public rights of way and libraries.

Residents elect eleven Parish Councillors every four years. The Council elects a Chair and Vice Chair annually at the Annual Parish Council Meeting in May. Councillors are unpaid. They commit their time to improving Sawley and maintaining it as an attractive and sustainable place in which to live, visit and do business.

The last elections for Sawley Parish Council were held in May 2015, and were uncontested. The next parish elections will be held in May 2019.

The full Council meets monthly on the last Tuesday in the month at the Memorial Hall, Women's Institute Hall or at any other suitable venue within the parish. All meetings are open to the public with a period set aside for members of the public to address the Council. If you wish to speak, please notify the Clerk in advance.

The Council works to its Standing Order and Financial Regulations, these lay down the rules by which we operate and conduct our business. We have based our Standing Orders on a model prepared by the National Association of Local Councils (NALC). Committees and advisory groups work to terms of reference agreed in Council or in executive committees.

The Parish of Sawley had 6645 parishioners as at the 2011 census.

### 3.2 The Council staff and employees

The Council currently has one part-time employee – the Clerk to the Council, Justina Nurse. The Clerk administers the Council and must carry out all the functions required by law and issue all statutory notifications.

In addition to this employee, the Council uses contractors for a number of tasks, including external auditors, grounds and general maintenance.

### 3.3 The Council's vision and objectives

The Parish Council's vision for Sawley is for it to be a successful, vibrant and attractive place, where people want to live, work and visit.

The Council's Mission Statement:

The Parish Council aims to improve the quality of life for the parishioners of Sawley by ensuring that it is a desirable, thriving and sustainable place in which to live. We do this in a number of ways:

- We provide a democratic and representative voice for the community
- Where we provide services, we manage them to a good quality standard, in an efficient, effective and responsive way, at an affordable cost
- Where others provide services, the Parish Council endeavours to ensure that they are dealt with effectively and in accordance with the wishes of the community
- We work with parishioners, local authorities and other service providers, businesses and voluntary organisations with the aim of achieving a safe, healthy, prosperous and sustainable community

To achieve our Mission Statement we need to:

- Serve those who live, study and work in Sawley and those who visit the Parish
- Put in place policies and initiatives, which will help to improve Sawley, encourage a greater sense of involvement and pride in the community and promote sustainable and vibrant economic activity in the Parish.
- Promote and represent the community's views and aspirations at local, borough, county and national level
- Seek a fair share of investment in the parish by local, county and regional authorities
- Encourage the devolution of services to the Parish Council where we can deliver them more effectively and efficiently and ideally with no additional cost to the taxpayer
- Work in partnership (or otherwise) with other statutory and voluntary bodies, businesses and individuals, to ensure an improved standard of services and facilities to meet the needs and expectations of the Parish
- Enhance and promote the historic and cultural heritage of Sawley and safeguard its unique identity as a village surrounded by Green Belt
- Encourage and promote the economic and commercial vitality of the Parish and support small businesses in the Parish
- Promote and support local voluntary groups and clubs that seek to assist parishioners
- Strive for a pleasant, clean and safe environment throughout the parish
- Be a professional, competent and caring Parish Council
- Help create a socially inclusive and caring community that embraces all, irrespective of age, culture, income, race, sexual orientation or religion and which seeks to develop their well-being, knowledge, understanding and mutual co-operation.

## 3.4 Financial information

### 3.4.1 Income

The residents of Sawley (mainly through the 'precept') fund the Parish Council. The precept is the local tax levied by the Parish Council that Erewash Borough Council collects on our behalf as part of the Council Tax bill.

On average, £9.88 per year (band D property) of Sawley's residents total Council Tax (i.e. 0.19p per week) contributes to the Parish Council precept. In this document we tell you what you get for your money and you can decide whether or not it represents good value.

The budgeted expenditure for the Council in 2016/17 is £21,718.74. We get this money from the following:

£17,722.74 from Sawley council taxpayers  
£1,875.00 parish precept top up grant  
£2,121.00 concurrent function grant from Erewash Borough Council

### 3.4.2 Expenditure

The main items of expenditure are:

- Office administration, clerk's salary, contractors and on-going expenditure (e.g. Christmas lights, Lakeside Park)
- One-off projects (e.g. new access gates at Lakeside Park, War Memorial sign refurbishment, replacement Christmas Lights)
- General grounds maintenance including Lakeside Park

We have fully allocated the budget for this year and therefore, unless the Council is able to secure new grant funding, any new activities or facilities that require additional resources would either have to replace an existing activity or we would have to fund them from reserves.

### 3.4.3 Reserves

Our unallocated reserve is money the Council holds in case there is a major problem that affects the Council's business. This could be any disaster that requires major emergency funding. Currently the Council holds unallocated reserves of £6,000.

### 3.4.4 Allowances

Councillors are unpaid and receive no allowance for their duties.

## 3.5 Parish Council's main areas of responsibility

The Parish Council has the following responsibilities:

- The management, maintenance and development of Lakeside Park.
- Ownership and maintenance of Sawley War Memorial
- The provision of Christmas lighting
- The funding and delivery of parish events including the Memorial Service, Lakeside Funfair and the Christmas light switch on.
- Submitting comment on all planning applications and change of use applications in the parish as a statutory consultee of the local planning authority (Erewash Borough Council)

The Council also represents the Parish on a number of external organisations, including:

- Erewash Borough Council – Borough and Parish Councils' Forum
- Derbyshire County Council - Parish and Town Council Liaison Forum

The Council is also a member of Derbyshire Association of Local Councils.

It is difficult to assess the amount of time spent on each activity, however Lakeside Park has the largest budget. Maintenance of this park and other assets consume the greatest resources. These include meetings with the Clerk and Councillors and the use of contractors.

We also spend a lot of time on planning issues and dealing with general queries from members of the public, often resulting in liaising with other tiers of local government.

As with all public bodies, there is a lot of paperwork, consultations and finance we have to take care of and the need to keep parishioners informed of decisions and proposals that may affect them.

## 3.6 Other organisations with service delivery responsibilities

Erewash Borough Council (EBC) is responsible for environmental services (litter, refuse and recycling, including dog fouling) the maintenance and upkeep of a number of public parks and recreational grounds in Sawley and the provision of housing services. EBC also is the local planning authority with responsibility for all planning approval including that in our conservation area. Parishioners can get



extensive information on their property, planning, waste management, council tax, crimes in their area, etc. from the Borough Council's website at [www.erewash.gov.uk](http://www.erewash.gov.uk)

Derbyshire County Council (DCC) is responsible for all highways issues including street furniture (lighting, pavements, bollards, etc.), coordinating and funding some bus routes, health and social care, library services and schools. Parishioners can report all maintenance issues such as potholes, streetlights, etc. to DCC via their website at [www.derbyshire.gov.uk](http://www.derbyshire.gov.uk)

Derbyshire Police ([www.derbyshire.police.uk](http://www.derbyshire.police.uk)) is responsible for addressing crime and anti-social behaviour in Sawley. Long Eaton South, Safer Neighbourhood Team covers Sawley.

Where others provide services, the Parish Council endeavours to ensure they deliver them effectively and in accordance with the wishes of the community.

### 3.7 Parish Council governance and communications

#### 3.7.1 Good governance objectives

Sawley Parish Council aims to be professional, competent and caring and be open and accountable in all it does to ensure the sound financial management of Parish Council resources.

The Parish Council aims to:

- Continuously promote public participation in all Parish Council meetings and initiatives
- Be well informed about the needs and options of the Parish's residents and businesses by consulting them on major issues.
- Review and improve our methods of distribution for Council's news
- Deal with enquiries and fault reports from members of the public speedily and efficiently.

Sawley Parish Council recognises the role of good communication in building positive relationships with the public and with organisations that provide services in the Parish. We will continue to seek to improve established channels of communication and find new ones.

#### 3.7.2 Governance activities

To achieve the objectives detailed above, the Council will:

- Continue to develop the new Parish Council website providing information about the Council and signposting people to other service providers.
- Post regular news of the Council's initiatives on the new website.
- Review and improve other methods of distribution for Council news including the 6 monthly newsletter in April and October
- Continue to provide an opportunity at each Parish Council meeting for public speaking and comments.
- Make updated versions of the Parish Council Business Plan available on the Council website.
- Share a report covering Council activities during the previous twelve months at the Annual Parish meeting.
- Invite representatives of outside agencies to address the Council on key matters of interest (at Parish Council meetings but also at round table discussions with the Council)
- Set up working groups with other statutory and voluntary bodies, businesses, residents and other stakeholders and as appropriate external agencies and committees.
- Appoint representatives to appropriate external agencies and committees.
- Attend relevant conferences and meetings.
- Be involved with appropriate village organisations.

## 4 COUNCIL ACTIVITIES AND OUR COMMITMENTS

In this section we explain what we do and where our responsibilities lie. We also tell you what we are ready to commit to on a continuing basis. In Section 5 we explain what we hope to do in the future.

### 4.1 Leisure and Community

#### 4.1.1 Lakeside Park

The Parish Council continues to be responsible with overall management for the former playing field at Lakeside Infant School since July 2008.

Derbyshire County Council agreed the terms and condition for a lease, which provides continued use by the community for a minimum of 25 years

Since this time Sawley Parish Council has ensured that a maintenance contract is in place with regards to the grass cutting, hedge cutting and general upkeep of the Park. Lakeside Park has benefited from various boundary treatments with regards to new fencing, hedging and tree planting in recent years.

The introduction of car parking facilities at Lakeside Park in 2009 has proved to be a great asset to the local shops and associated businesses based along Tamworth Road.

**Our commitment:** The Parish Council will continue to maintain Lakeside Park as an open space for the public to enjoy and use.

**Our commitment:** We will work with key organisations to help with our management plans to maintain and improve Lakeside Park as best we can, given the resources available to us.

**Our commitment:** We will continue to employ a dedicated contractor to ensure that Lakeside Park remains free from litter.

**Our commitment:** We will continue our efforts to increase the usage of Lakeside Park for the benefit of the whole of the community.

**Our commitment:** Lakeside Park will remain open to all members of the community at all times regardless of any events that may take place there.

#### 4.1.2 War Memorial

Sawley War Memorial commemorates the parishioners of Sawley who gave their lives for the country during the Great War of 1914-1918, during the Second World War 1939-1945 and in all conflicts since. The Council owns the War Memorial and has a duty to maintain this.

**Our commitment:** We will continue to maintain and enhance the War Memorial and surrounding area.

#### 4.1.3 Remembrance Day

Councillors participate in the Remembrance Day service in early November at which the Chair leads the wreath laying on behalf of the Council.

**Our commitment:** We will continue to participate in the Remembrance Day service within the parish of Sawley.

**Our commitment:** A newly formed advisory group will be set up to specifically plan, coordinate and evaluate Sawley's Remembrance Day service from 2016 onwards. This advisory group will invite representation from various organisations to ensure that the Remembrance Service is planned, coordinated and managed effectively.

#### 4.1.4 Christmas Lights

During December the Council pays for the installation of various decorative lights in a number of locations to celebrate Christmas. On the first Friday in December in partnership with All Saints' Church, the Council organises a "Light Switch On Event".

In addition an annual colouring competition is organised with Sawley Infant School and judged by the Parish Council. The competition results are announced at the Christmas Light Switch On with the winner chosen to switch the lights on.

**Our commitment:** We will continue to pay for and organise the Christmas lights and arrange a "Light Switch On" event in December.

**Our commitment:** A newly formed advisory group will be set up to specifically evaluate, plan and coordinate the Christmas Lights from 2016 onwards.

**Our commitment:** An increased budget to bring an exciting new look and atmosphere to Sawley's festive celebrations.

#### 4.1.5 Christmas Trees

Each year the Council has continued to purchase and erect a Christmas tree outside Sawley Memorial Hall as part of our "Light Switch On Event". In addition, the Council has previously purchased and planted a living Christmas tree at Lakeside Park. In recent months the living Christmas tree at Lakeside Park has deteriorated and may need to be removed and/or replaced.

**Our commitment:** The Council will continue to provide a Christmas tree for Sawley as part of our Christmas lights provision.

**Our commitment:** As part of our newly formed 'Christmas Lights & Decorations' advisory group we will review our provision and placement of Christmas trees within Sawley.

#### 4.1.6 Floral Displays

The Parish Council currently owns and maintains the 'Welcome to Sawley' raised flowerbed on Draycott Road. In addition, the Council also informally adopted and planted the flowerbed outside The Co-operative Store in the summer months of 2015.

The Council is aware that both of these flowerbeds have been neglected over recent months.

**Our commitment:** We will review the management, maintenance and the provision of summer and winter bedding plants at both the 'Welcome to Sawley' raised flowerbed on Draycott Road and outside The Co-operative Store.

**Our commitment:** The Council will ensure that these flowerbeds are maintained by either The Council directly and/or seek a sponsorship arrangement in order to ensure that a financially sustainable option is secured.

#### 4.1.7 Grants

Within the next three years Sawley Parish Council will actively seek and apply for new funding streams in line with this Business Plan.

**Our commitment:** We will continue to seek grants and match funding as projects arise.

#### 4.1.8 Planning

As part of the statutory planning process, Erewash Borough Council has to consult the Parish Council on any planning applications within Sawley. Our Parish Clerk receives notifications from Erewash Borough Council regarding any planning applications within the boundaries of Sawley. These planning applications are added to the monthly Parish Council agenda to be discussed and/or make comment on. If the deadline for consultation is prior to the next Full Council meeting then the Parish Clerk will notify all the Councillors and ask for their comments prior to next Full Council meeting and feedback directly to Erewash Borough Council, notifying the Councillors at the next available Full Council meeting.

We can give a local view of any proposed building work and our feedback can be broad ranging. Interested parishioners can ask us to support their view of a proposed development and developers will often seek our input before they submit their application.

The Parish Council believes that it needs to maintain Sawley as a village and not become part of a greater urban area linked with other surrounding villages. We recognise the need to develop housing but wish to avoid over development and building in the Green Belt.

**Our commitment:** We will defend the Green Belt where we believe its loss will negatively affect our Parish.

**Our commitment:** We will resist over development of sites within the Parish.

#### 4.1.9 Working with the Police

The Parish Council works closely with the Police Community Support Officers (PCSOs) from the Safer Neighbourhood Team and our assigned Police Officer.

Sawley continues to have a relatively low crime level but we do occasionally have incidents of anti-social behaviour or burglary. We regularly receive updates from the Police in addition to Police being present at our Full Council meetings.

**Our commitment:** We will continue to work with the Police to keep crime low in the Parish.

**Our commitment:** The Council will take an active role in the 'Community Speed Watch' in 2016/17.

## 5 THREE YEAR PLAN

Our three year plan is a statement of proposed developments in the Parish in the short to medium term. It is important that we set our parishioners' expectations correctly. We cannot guarantee that these projects will all be completed within the timeframe, as we are dependent on many factors including budgets, manpower, relevant approvals, permissions and legal constraints.

### 5.1 Short-term projects (1 Year)

Short-term projects are those we hope to finance in next year's budget and then deliver within twelve months.

#### 5.1.1 Implement a new Parish Council newsletter

Parishioners have told us that a newsletter from the Parish Council would increase our communication within the Parish. We will actively plan and budget to produce and distribute a newsletter twice a year (Spring/Summer and Autumn/Winter).

#### 5.1.2 Establish a presence on social media

The Parish Council acknowledges that the use of digital and social media will need to form an integral part of how Sawley Parish Council delivers its services, in a way that improves the communications, both within the Parish Council and between it and parishioners, businesses and agencies it works with and serves.

Social media provides alternative channels (to written correspondence, telephone and face to face conversation) for the Parish Council to inform and respond to questions and queries raised by people who live in, work in and visit Sawley. It will also enable the Parish Council to deal more efficiently with various agencies (e.g. the surrounding parishes, the Borough Council and the County Council) that deliver services to local people.

Over the next 12 months the Council will seek to improve and expand its presence on a variety of social media channels.

#### 5.1.3 Re-establish our subcommittees and advisory groups

The Parish Council will re-establish the following subcommittee and advisory groups;

##### Subcommittee - Finance

The above subcommittee has been set up in line with the Council's activities and our key commitments set out within the Business Plan. Our subcommittee will adhere to the protocols for public attendance, minute-taking and notice of meetings that apply to the Full Council meetings.

Advisory groups – Community Developments & Improvements, War Memorial & Remembrance Service, Lakeside Park, Events & Communications, Christmas Light & Decorations, The Queen's 90<sup>th</sup> Birthday Celebration Event, External Funding & Grant Applications, Business Plan

The Parish Council can set up additional advisory groups as and when required to discuss various topics. Each working group is composed of Councillors who have agreed to meet and discuss relevant topics before reporting back to Full Council for ratification.

Note – advisory groups are information collating teams; they do not have any decision-making powers.

#### 5.1.4 Review, evaluate and increase our Christmas Lights provision

In recent years the Parish Council has experienced a number of difficulties with our Christmas light provision. The Council will therefore set up a newly formed advisory group to specifically evaluate, plan and coordinate our Christmas lights and decorations, along with an increased budget.

Ideas include:- a Christmas tree located at Lakeside Park, increased Christmas light provision on Tamworth Road and community Christmas trees mounted on the facades of shops and businesses.

#### 5.1.5 Adopt an overall branding strategy for the Parish Council

The Parish Council currently uses the Erewash Coat of Arms along with four pictorials depicting scenes and sights within the Parish as its main identity. Unfortunately, the Council only has a poor quality image (non digital) of this design that is no longer fit for purpose.

As a Council we acknowledge that we need to be recognised as a professional organisation from a clear branding point of view. The use of a consistent corporate image is a significant factor in achieving this.

Therefore, we will seek to appoint a graphic designer to help us develop, design and recreate our Parish identity to ensure we have a consistent brand identify.

#### 5.1.6 Refurbish our two council noticeboards

Our two Council noticeboards are now old and in need of either replacement or refurbishment. We will budget for and fund either the replacement or the refurbishment of these.

#### 5.1.7 Continue to develop Lakeside Park

Lakeside Park gives us an opportunity not only to enhance this part of the centre of Sawley but also provides an additional open space for the public. We will review the way in which the Parish Council uses Lakeside Park with a view to making this a much more useable and flexible space in line with our planned activities and commitment contained within this Business Plan.

#### 5.1.8 Provide improved access to Lakeside Park

The Council will evaluate and review the access route and entrance to Lakeside Park via Mikado Road and Anstee Road. As part of this review we may look into the feasibility of installing new access gates to Lakeside Park via Tamworth Road (accessed via the public car park) subject to the necessary approval from Derbyshire County Council.

#### 5.1.9 Community Bulb Planting

The Parish Council will organise its first annual 'Community bulb planting' event within the Parish in 2016 to add to Sawley's spring display.

#### 5.1.10 Floral Displays

We will review the management, maintenance and provision of summer and winter bedding plants at both the 'Welcome to Sawley' raised flowerbed on Draycott Road and outside The Co-operative Store.

As part of this review the Council may seek a sponsorship arrangement in order to ensure that a financially sustainable option is secured for both of the above sites.

#### 5.1.11 Village Sign

Over recent months the Parish Council has been aware that our village sign, located at Sawley War Memorial requires renovation and repainting. The Council will actively plan a programme of refurbishment and ensure that the sign is repaired and repainted.

## 5.2 Medium-term projects (2 to 3 years)

### 5.2.1 Resurfacing of Lakeside Park car park

As a Council we will work to source funding from external bodies to refurbish and tarmac the public car park at Lakeside Park. Currently the car park is in a reasonable condition but it will require on-going maintenance due to the surface only being hard-core with a tendency for potholes to develop.

### 5.2.2 Enhance the main gateways into Sawley

The Council will identify and strengthen the entry points to Sawley to achieve an improved 'Welcome to Sawley' with a view to creating a clear transition between other neighbouring villages and Long Eaton.

Our vision is to promote Sawley at these identified points as a flourishing village and gateway to Long Eaton and the wider Erewash Borough. We want to enhance Sawley's sense of community and welcome whilst embracing a sustainable and prosperous future as a place where people choose to live, work and visit.

Ideas include:- new village signs, hanging baskets, provision of flower displays and bulb planting.

Outside funding will be required for this project as we anticipate the cost to be high. In addition, the Council will undertake consultation with parishioners with a view to setting up working groups to help facilitate and deliver this project.

## 6 PLAN APPROVAL

Your Parish Council has prepared and adopted this Business Plan on (provisional date March 26<sup>th</sup>, 2016:



**John Sewell – Chair**



**Thomas Aram – Vice Chair**



**Jo Bonam**



**Tony Beard**



**Russ Woolford**



**Julia Powell**



**Ian Bonam**



**Daniel Walton**



**Angela Walton**



**Rose Sewell**



**Donna Briggs**



The Clerk implements the Plan on the Council's behalf:  
**Justina Nurse**



# APPENDIX 1 – Councillor Membership of Committees and Advisory Groups, 2016-17

CH = Chairman, VC = Vice-Chairman, X = Member

	Committees											Advisory Groups										
	Finance	(Example) Full Council	CH	VC	X	X	X	X	X	X	X	X	Community Developments & Improvements	War Memorial & Remembrance Service	Lakeside Park	Events & Communications	Christmas Lights & Decorations	The Queen's 90 <sup>th</sup> Birthday Celebration Event	External Funding & Grant Applications	Business Plan		
Cllr John Sewell		CH											X	CH								
Cllr Thomas Aram		VC										CH					X					
Cllr Donna Briggs		X															X					
Cllr Daniel Walton		X															X					
Cllr Rose Sewell		X															X					
Cllr Tony Beard		X															X					
Cllr Angela Walton		X											X				X					
Cllr Ian Bonam		X											X				X					
Cllr Julia Powell		X											X				X					
Cllr Russ Woolford		X											X				X					
Cllr Jo Bonam		X										X					X					
<b>Total Members</b>		<b>11</b>										<b>6</b>	<b>4</b>			<b>6</b>	<b>4</b>				<b>11</b>	

## **APPENDIX 2 – Map of the Parish**

# APPENDIX 3 - Consultation

Your views are needed!

Please complete and return the form below and let the Parish Council know your views, hopes and concerns for the future of Sawley.

Your name.....

Postcode.....

What is your opinion of Sawley Parish Council's first Business Plan?

.....  
.....  
.....  
.....

What future targets should Sawley Parish Council be setting?

.....  
.....  
.....  
.....

Do you have any other suggestions/proposals/comments that you would like the Council to consider?

.....  
.....  
.....  
.....

Would you like to be kept updated on further developments within Sawley Parish Council? If you provide your email address below we'll aim to keep you updated.

Email address.....

Please respond to: Justina Nurse, Parish Clerk  
Address: 170 Doles Lane, Findern, Derbyshire, DE65 6BA  
Telephone: 0779 941 5857  
Email [clerk@sawleyparishcouncil.org.uk](mailto:clerk@sawleyparishcouncil.org.uk)